

MEDICAL PRACTITIONER (Vocationally Registered) – SESSIONAL

Reporting Relationships:

This position reports directly to the Executive Director and works in close collaboration with the Manager Clinical Services.

Position Summary:

The Medical Practitioner (VR) is responsible for providing quality professional medical services in the area of women's health to women of all ages and cultural backgrounds in the south west metropolitan region.

Duties of the Position:

Medical Services

1. Provide quality medical services in the area of women's health in a supportive and caring way to clients of FWHC.
2. Provide health education to individual clients in regard to women's health issues including, reproductive and sexual health.
3. Liaise with referring doctors and agencies as appropriate.
4. Make referrals to specialists as necessary.
5. Provide written reports as necessary.

Medical and Statistical Records

6. Maintain accurate and confidential client records, and provide statistical data on consultation issues for entry into the database.

Educational Services

7. Provide occasional instruction to nursing students.
8. Give educational presentations to client and community groups as required.

Meetings

9. Meet regularly with other doctors at FWHC to ensure a coordinated approach to the delivery of medical services.
10. Provide input to team meetings at FWHC to ensure appropriate and relevant maintenance and development of services to meet client needs.

Professional Development

11. Maintain professional development in women's health.

Expected Outcomes as a Contractual Requirement:

1. Medical services are of high quality and run efficiently and effectively.
2. Women who attend FWHC are well supported and their health concerns are treated professionally and with due care to their circumstances.
3. Clients' test results are managed with care and in a timely manner with appropriate follow-up as required.
4. Confidentiality of clients' personal information is ensured.
5. Timely written reports are provided as required.
6. Appropriate referrals are made.

7. Knowledge of clinical practice and current research relating to women's health issues is maintained.

Selection Criteria for the Position:

Essential

1. Qualified doctor registered with the Australian Health Practitioner Regulation Agency (AHPRA).
2. Vocational Registration.
3. Sound knowledge of women's health issues and experience in the provision of medical services in response to women's health issues.
4. Well-developed interpersonal and communication skills.
5. Ability to work within a multi-disciplinary team environment.
6. Knowledge and understanding of health issues relevant to Aboriginal women and women from other cultural backgrounds.
7. Well-developed written skills and competence in report writing.
8. Organisational skills and ability to work efficiently.
9. Computer literacy skills.
10. Medical indemnity insurance cover.
11. Current National Police Clearance.

Desirable

12. Experience with Medical Director electronic patient management system.